NOTRE DAME ACADEMY

A Marist Catholic and IB World School

President

SEARCH PROSPECTUS

Notre Dame Academy

DULUTH, GA

www.ndacademy.org

START DATE – JULY 2020

Partners in Mission School Leadership Search Solutions, LLC

THE FIVE PILLARS:

Faith, Knowledge, Service, Fitness, and Technology

About Notre Dame Academy

Notre Dame Academy, located in Duluth, Georgia, and founded under the guiding principles of the Marist community, is an independent Catholic school offering an International Baccalaureate Programme. The school serves over 465 students in Pre-K2 through 12th grade.

The school currently operates with a Head of School, Principal for the Upper School (9-12), Principal for the Middle School (6-8) and Lower School (1-5), and a Director of the Early Years Campus (Pre-K2-Kindergarten). NDA also operates with a Director of the Father Colin Program – designed to assist students with learning difficulties make progress toward their learning goals.

Mission

Rooted in our Marist, Catholic tradition, Notre Dame Academy is a Pre-K through 12 International Baccalaureate community that fosters individual academic growth, moral responsibility, and global mindedness.

Inspired to know and love each child, Notre Dame Academy combines knowledge and faith to form wisdom and life vision.

The school operates using five pillars: faith, knowledge, service, fitness, and technology.

Vision

Guided by our Marist Catholic faith, each student is nurtured and prepared to pursue God's will

Governance

The eleven-member NDA Board is one of fiduciary responsibility. By-laws specify a committee structure that includes: Executive, Advancement, Building and Grounds, Finance, Governance, and Mission.

Strategic Plan

The strategic plan contains strategic objectives in six domains: faith, academics, teachers, facilities, extra-curricular, and inclusive education. The plan operates through 2020.

Academic Program

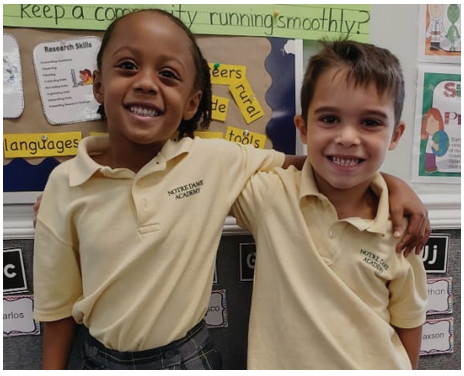
INTERNATIONAL BACCALAUREATE PROGRAMME

Informed by the International Baccalaureate (IB) mission to develop active, compassionate and lifelong learners, the IB programme fosters a distinctive set of ten attributes. IB students are inquirers, knowledgeable, thinkers, communicators, principled, open-minded, caring, risk-takers, balanced, and reflective. Notre Dame Academy uses the IB framework for developing its curriculum, encouraging hands-on learning, and by teaching concepts across subject areas.

Notre Dame Academy is an authorized International Baccalaureate (IB) World School for the Primary Years Programme (PYP) (Pre-K3 through 5th grade), the Middle Years Programme (MYP) (6th through 10th grade), and the Diploma Programme (DP) (11th and 12th grade). In May of 2017, Notre Dame Academy became an authorized IB World School for the two-year Diploma Programme.

FATHER COLIN PROGRAM

Jean-Claude Colin was the founder of the Marist Fathers – priests and brothers of the Society of Mary. The Father Colin Program was instituted at NDA to help students with learning difficulties make progress toward their learning goals. It offers a research-based, specialized learning program in small group settings to assist students in the program with their reading, writing, math, and social skills. Speech-language services are offered through a licensed speech and language pathologist. A reading specialist is on staff to assist with reading instruction. Students are given an opportunity to participate in extracurricular activities alongside their peers.



FAST FACTS

450
Students
On Campus

131
High School
Students

83
Faculty and Staff

50
Faculty with
Advanced Degrees

FAST FACTS

31

Average
IB Score

18:1

Student-Teacher
Ratio

8:1

Fr. Colin Program
Student-Teacher Ratio

75%

Of IB Candidates Who
Earn an IB Diploma

Spirituality, Campus Ministry, and Community Service

MARIST CHARISMS

The five pillars of Marist Identity are presence, simplicity, family spirit, love of work, and, in the way of Mary.

Faith is the cornerstone and the lead principle in the Five Pillars of Notre Dame Academy.

DAILY PRAYER AND CLASS

NDA offers daily class that includes a faith dimension (personal faith and Catholic teachings) in addition to a literary/historical dimension (the Bible or Church history/literature).

OPPORTUNITIES FOR WORSHIP

Lower & Middle School students attend weekly school Mass. There is a monthly Mass for all students.

CHRISTIAN SERVICE

In forming responsible men and women, students at Notre Dame Academy are given the opportunity to put their learning into practice. Each year, students pursue the study of a specific societal problem and then participate in a service project to address that need. Notre Dame Academy partners with organizations such as the Georgia SPCA Animal Shelter, Ronald McDonald House, Clyde's Kitchen, and Habitat for Humanity.

RETREATS

NDA offers age-specific retreats for students starting in middle school and extending through the upper school.

PARENT INVOLVEMENT

Parents and grandparents are invited to attend weekly Mass, monthly Adoration of the Blessed Sacrament, First Friday rosary, and to participate in the parent Prayer Group, Book Club, and Prayer Chain.

The Arts

Notre Dame Academy believes that students possess individual creative talents and that offering a wide variety of classes allows students to explore their talent.

Performing and Visual Arts classes are offered to students beginning in Pre-K2.

PERFORMING ARTS

All courses offered in this genre will focus on performance as a means of personal expression within a supportive community. At NDA, students in EYC to Lower School attend music class once a week. In Middle School and Upper School, a variety of courses are offered including Band, Theatre, and Musical Theatre.

VISUAL ARTS

Students take Art once a week from EYC to Lower School, finishing in 5th grade. After 5th grade, students are able to choose various visual art electives such as Mixed Media, Drawing & Painting, or Studio Art.

NOTRE DAME ARTS SOCIETY

The Notre Dame Arts Society exists to increase awareness, appreciation, and involvement in the arts for students and families through support for the school curriculum and extracurricular enrichment.

Founded in the spring of 2015 to support the growing fine arts faculty and extra-curricular programs, NDA has been able to bring guest artists to campus, sponsor performance assemblies, install arts display cases throughout campus, celebrate student accomplishments with concert receptions as well as host the annual Evening of the Arts.

Class of 2019 College Acceptances

University of Alabama
Auburn University
Belmont Abbey
Belmont University
Berry College
Davidson College
DePaul University
Drexel University
Duke University
Emerson College
Emory University
Fordham University
Georgia Institute of Technology
Georgia Southern University
University of Georgia
Georgia Washington University
Jefferson University
Kennesaw State University
Loyola University Chicago
Loyola University of Maryland
Marquette University
Massachusetts College of Art and Design
Mercer University
University of North Carolina Chapel Hill
University of North Georgia
University of Notre Dame
Oglethorpe University
Oxford College at Emory University
University of Pittsburgh
Presbyterian College
Rhodes College
St. Leo University
Savannah College of Art and Design
University of the South
University of South Carolina
University of Tennessee
Texas A&M University
Texas Christian University
United States Military Academy-West Point
University of Virginia
Virginia Polytechnic Institute and State University
Wofford College
Xavier University

Athletics, Clubs, and Activities

Athletics

In addition to playing like a champion, NDA promotes living like a champion, competing like a champion, and being a member of the community like a champion. To that end, all athletic programs encompass skill development in their specific areas but also character development to focus on developing the whole athlete, leadership, competitive drive, and a sense of community.

Play Like A Champion Today

Notre Dame Academy is the first Atlanta-area grade school to join the University of Notre Dame's *Play Like a Champion Today* Character Education Through Sports initiative. The ***Play Like a Champion Today*** program is designed to provide children and adolescents with the highest quality sports experience possible. Drawing on the expertise of members of the Notre Dame coaching staff, the research of developmental and sport psychologists, as well as leaders in Catholic theology, *Play Like a Champion* aims to renew youth sports by educating coaches and parents to nurture personal and spiritual development along with athletic excellence.

Athletic Teams

Upper school student-athletes may participate in 13 sports, middle school 10 sports, 5th and 6th-grade volleyball, and lower school students may participate in parent-driven recreational basketball and volleyball. Also, boys and girls in grades 3 -6 may participate in flag football.

Clubs and Activities

Notre Dame Academy offers a wide variety of after-school extracurricular activities under the Ascend Program. These programs are meant to enhance the unique talents of each student outside of the classroom while strengthening core values like teamwork and leadership.

Examples of programs offered include Music Ministry, Immersion Spanish Club, Math Olympiad, Elf Workshop, and Discover Club SMILE: Science, Math, Inquiry, Literature, Engineering.

The Position

The leader selected to fill the inaugural role of President will enjoy the opportunity to provide dynamic leadership helping to shape the strategic vision of this young but vibrant community in order to propel Notre Dame Academy throughout the next decade and beyond.

Notre Dame Academy faces the critical challenges of: financial stability, clarifying a vision, growing enrollment in a highly competitive market, providing fair and competitive compensation for faculty and staff, implementing contemporary International Baccalaureate curriculum infused with the pillars of a Marist education and related student learning experiences, keeping tuition at affordable levels, providing adequate levels of tuition assistance, and continually updating facilities to support academics, athletics, the arts, and co-curricular activities.

In conjunction with the Board of Trustees, this transition will involve redefining of the roles of the administrative leadership team and the development and implementation of a comprehensive school advancement plan that includes goals and action steps to positively impact marketing and communications, advancement, and enrollment management programs.

The President will be expected to bring the energy, charisma and both the pastoral, executive administration and advancement skills necessary for this school community to build on its founding legacy while delivering excellence in a Christ-centered and faith-filled Catholic education of exceptional value to the students and families.

The President will lead an aggressive constituent building program designed to develop stronger stakeholder relationships that make this unique school community more widely known throughout the region, financially strengthened, and the school of choice while ensuring the mission and vision of Notre Dame Academy remain an integral part of the school culture.

The opportunity for the new President will be found in joining with the Board of Trustees, faculty and staff, parents, parents of alumni, young alumni, community leaders, and friends of Catholic education to strategically discover, plan, and set a strong path to the future that is meaningful and achievable.

As this school community continues to mature, its engaged and passionate Board of Trustees is on a fast-track to identify and secure its inaugural President. The successful candidate will be

The Position (CONTINUED)

expected to bring the energy, charisma, and executive administration skills necessary for this school community to build on its Marist traditions while being responsible for delivering excellence in a Christ-centered and faith-filled IB education. The board welcomes entrepreneurial, mission-driven candidates from varied career platforms, including other industries, non-profit organizations, and higher-ed and Catholic education. Regardless of career path, candidates will possess the following qualities and characteristics:

- Practicing Catholic in communion with the Church who is a faith-filled and Christ-centered servant leader that embraces, models, and champions the traditions and core values of Catholic education.
- Understands, embodies, and exemplifies the Marist charism.
- Master's degree in business or educational administration, preferred and/or proven experience in executive management.
- Accessible and approachable leadership style, with the capacity to relate to all in internal and external constituents while being extremely visible and interactive on campus and at school-sponsored events – locally and beyond.
- Visionary leader with demonstrated success in addressing immediate needs and long-term goals.
- Executive presence that inspires confidence, passion, and persistence amongst all stakeholders in an ambitious and results-oriented period of cultural change and institution-building.
- Proven capacity in leading mission-critical functions of institutional growth and development, high-level fundraising and philanthropic efforts, and budget and financial management.
- Inspirational, humble, and authentic mentor who instills leadership in others.
- Must be able to establish immediate rapport and trust with learning, parent, alumni, parish, and philanthropic communities.
- Skilled at identifying, attracting, developing, and retaining high-quality professionals with a commitment and passion for delivering a transformational Catholic educational experience.
- Fair, fun, and compassionate executive who embraces collaboration while leading with missionary zeal.

About the Area

Gwinnett County is in the north-central portion of Georgia, approximately 30 miles northeast of Atlanta. As of 2018, the population is estimated to be 927,781, making it the second-most populous county in the state. Gwinnett County combines the best of big city living with the comforts of the suburbs.

Duluth is recognized as a model city for Gwinnett County. It is a progressive city with its sights set firmly on the future, but a city with a promise to keep its "Old Town Pride." It is poised with a perfect blend of small businesses, entrepreneurial enterprises, major corporations, and visionary developers.

As the second-largest city in Gwinnett County, Duluth is noted first in financial stability throughout the State of Georgia. As a result, there are no bond ratings, and the City basks debt-free. In addition to Duluth's favorable growth pattern, has earned it the reputation of a suburban oasis, making it a very desirable address, particularly at the start of a new millennium.

Duluth remains a busy hub today, continuing in the vanguard of the Metro area's great business and residential expansion. Despite phenomenal growth, it has retained its small-town character, where personal camaraderie, spirited by annual holiday and festive events, is savored. Duluth is home to more than 26,688 residents who live, work and play in its 9.8 square-mile community. Its commercial corridor is among Gwinnett County's busiest. Over 1,750 businesses are located within the City limits.

Application Procedure

- To apply, please submit the following four documents, confidentially, and as separate PDF attachments.
  - ✓ Cover letter that aligns your experiences and skill sets with the current needs of the school as you understand them.
  - ✓ Statement of Catholic educational philosophy.
  - ✓ Current resume with all appropriate dates included.
  - ✓ List of five references with names, relationships, phone numbers and email addresses. No references will be contacted without your knowledge and approval.

Please include Notre Dame Academy in the subject field.

Partners in Mission
SCHOOL LEADERSHIP SEARCH SOLUTIONS

Assemble the above in one email to:

Michael Furey, Partner
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Partners in Mission School Leadership Search Solutions, LLC
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www.partnersinmissionslss.com

Partners in Mission

SCHOOL LEADERSHIP SEARCH SOLUTIONS

Partners in Mission School Leadership Search Solutions is the retained search division of Partners in Mission, the nation's leading full-service consulting firm focused exclusively on developing excellence in Catholic school advancement and leadership. As partners among ourselves and with our clients' missions, we value, understand, and embrace the importance of Catholic education in our personal and professional lives — and remain committed to ensuring its strength and vitality for years to come. Engaged by religious and school communities, boards and dioceses, our team of dedicated search consultants have identified and secured mission-driven professionals to serve in a myriad of diverse Catholic school and diocesan leadership positions from Massachusetts to Hawaii.

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