



# Principal

SEARCH PROSPECTUS



Diocese of Charleston

## Cardinal Newman School

COLUMBIA, SOUTH CAROLINA

[www.cnhs.org](http://www.cnhs.org)

START DATE – JULY 2019

Partners in Mission School Leadership Search Solutions, LLC

## The School

Originally founded in 1858 by the Ursuline sisters, Cardinal Newman opened on the parish grounds of St. Peter's Catholic Church in Columbia as both Ursuline and Catholic High Schools respectively until moving to Forest Drive in 1961, where it remained until December 2015. In January 2016, Cardinal Newman opened a state-of-the-art, 50-acre campus at 2945 Alpine Road. Cardinal Newman School is a coeducational institution providing a well-rounded education in a college preparatory atmosphere for students in grades seven through twelve. A wide range of athletics, cocurricular and extracurricular activities are also provided. Cardinal Newman School does not discriminate on the basis of color, national or ethnic origin in any of its policies, practices or procedures.

## Academics

Cardinal Newman School offers content not only in core subject areas, but also in art and music, foreign languages, physical education and religious education. Cardinal Newman strives for excellence by seeking out new and innovative programs, professional development for teachers and a strong commitment to offering the best education for each child. Cardinal Newman School focuses on developing the whole person by integrating key areas of human development: the spiritual, the intellectual, the physical and the emotional/social. Faculty and staff strive to provide an environment that is not only safe and supportive, but also academically and spiritually rich, continually challenging the students.

By keeping class sizes small, students are guaranteed personal attention from the entire faculty. Any student experiencing difficulty in their coursework can seek help from the teacher of that course. All teachers are available to meet with students to offer extra help, assist with study problems, make-up missed work or address other difficulties. The personal care and dedication of these talented, education professionals provide students the best possible education. The curriculum is built on high academic standards in all core subject areas. The school believes that the skills and knowledge gained from a diverse curriculum, focusing on enriching the whole student: mind, body and spirit, will fully prepare students for life in a rapidly changing, diverse and complex society.

## The Arts

**MUSIC** Cardinal Newman Department of Music offers a diverse and comprehensive music education for all students. They offer Band, Choral, and Orchestral programs as well as the new Cardinal Newman Organ Academy and Piano Studio. Students have the opportunity to receive one-on-one music instruction, as well as gain large and small ensemble experiences. CN Department of Music's goal is to provide students with a pre-conservatory experience where students leave being prepared for careers in music or with the confidence to keep music in their lives at any level they wish.

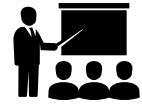
**THEATER** Cardinal Newman School's Performing Arts program includes courses in Choral Music, Instrumental Music and Theatre Arts. The State of South Carolina and Cardinal Newman School abide by national content and school-wide learning standards that adhere to an eight-fold set of standards for education in Theatre Arts: Story-making/Script-writing, Acting, Designing, Directing, Researching, Connecting, Valuing and Responding, and Relating to History and Culture. These content standards inform and apply to all levels of Theatre education. Similarly,



## Mission Statement

The mission of Cardinal Newman School is to discover the young faith-filled leader that God has created inside every child through our commitment to REDEFINING excellence in everything we do – in the classroom, on the field, and in the community.

## FAST FACTS



**580**

Students



**16**

AP Courses



**15**

Honors Courses



**40**

SCISA State Championships  
in the Past Three Years

**\$7.M+**

Merit and Talent-Based  
Scholarships Earned by  
78 Graduates in the  
Class of 2018



South Carolina and Cardinal Newman standards outline a nine-area set of content standards for its courses in music: Singing, Performing on Instruments, Improvising, Composing and Arranging, Reading and Notating, Analyzing, Evaluating, Making Artistic Connections, and Relating to History and Culture.

**VISUAL ARTS** The primary purpose of a Catholic visual arts education is to foster recognition that students have a responsibility as creators, with the help of the Holy Spirit, to become channels through which the mysteries of God's complex creation are revealed. Additionally, a visual arts education is to provide a framework for students in which they can grow in their ability to describe, interpret, evaluate, and respond to the visual arts. In doing so, the school strives to foster an appreciation and awareness of the visual arts, an understanding of the potential importance of art in our everyday life, and an awareness of the power and influence art can have culturally and historically.

### International Student Program

Cardinal Newman School welcomes applications from international students and values the cultural diversity and individual gifts our current international students bring to the student body. The international students appreciate the size of the high school, the inclusive culture, and excellent teachers and curriculum. International students attend Cardinal Newman from one to four years. Some international students choose to stay and graduate, later matriculating to institutions of higher learning in the United States.

The opportunity to attend Cardinal Newman School allows qualified foreign exchange students to experience the American culture and earn a college preparatory education all while maturing spiritually and becoming independent. While the school provides on-site tutoring in English as a second language (ESL), they expect international students to be proficient in English speaking, reading, and writing. Students from Thailand, Mainland China, Korea, Poland, France, Germany and Mexico have attended Cardinal Newman School.

## FAST FACTS



# 97%

Graduates Attending  
College



# 24

Average ACT Score in  
Class of 2018



# 1130

Average SAT Score in  
Class of 2018



# 25,000

Annual Hours of Service  
Each Year



## The DeLaSalle Program

St. John Baptist de La Salle, the patron saint of teachers, strongly believed that ALL people, especially the young, have an inherent dignity from being created in the image of God, and that education was the means of developing that inherent dignity. Cardinal Newman wholeheartedly agrees and, since the 2012-2013 school year, the school community has been offering The DeLaSalle Program. It is a full-inclusion program for cognitively challenged students in the 7th through 12th grade. Students involved in the program perform academically between the second and sixth grades, initiate simple written and verbal expression, interact socially with others and work in group situations. The students function with minimal distraction to themselves or others, and follow the high behavioral standards of Cardinal Newman School.

## Athletics

Cardinal Newman believes in the education of the whole person, and that competitive activities are an integral part of that overall educational experience. They strive to develop women and men of character and integrity through spiritual guidance, academic challenges and athletic competition. All students are encouraged to participate in Cardinal Newman's athletic program as part of the healthy development of a well-integrated person.

Competition means more than a contest between two schools or two individuals. Competition is a means of teaching a way of life. It teaches fair play. It teaches that no one individual is more important than the team. At Cardinal Newman High School athletics and academics combine to develop physical, moral, social, and spiritual values that will help the student grow throughout life.

The goal for students and teams is to perform at the maximum of each person's capabilities. Every student is encouraged to strive for excellence within the limitations of his/her individual talents. It is the role of the coach/moderator to encourage and help guide this development. Qualified students have the opportunity to participate on one of 24 different athletic teams as a member of the South Carolina Independent School Association (SCISA).

## Student Activities

Cardinal Newman School provides a wide variety of activities and events to enhance each student's school experience. Extra-Curricular activities are designed to allow each student to explore

and develop his/her God given talents. They also provide an invaluable opportunity for students to get to know each other outside the classroom.

Life outside the classroom is full of opportunity for every student. Students can pursue leadership roles by getting involved in Student Council; others may find friends and service opportunities in Peer Ministry or the Key Club. Many students pursue their love for the arts in “The Card Players” or the Choir, while others invest their extra time testing their knowledge in the Academic Quiz Bowl.

## Community Service

By making community service a part of the core curriculum, Cardinal Newman nurtures and trains students for civic engagement and teaches the value of community service for the common good. The school promotes an understanding of the connection between service and what faith, regardless of denomination, calls one to do and practice. Some of the organizations that the students have supported through their service include Home Works, Habitat for Humanity, and Catholic Charities.

In 2017-2018, students provided over 25,000 hours of service to the community, which is valued at over \$60,000. Consequently, seventy-seven students received Presidential Volunteer Service Awards and raised over \$40,000 for worthwhile community organizations. Additionally, the Cardinal Newman Dance Marathon, the first high school marathon in the Midlands, raised over \$242,000 in six years for Palmetto Health Children’s Hospital.

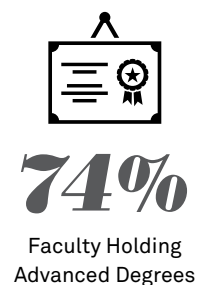
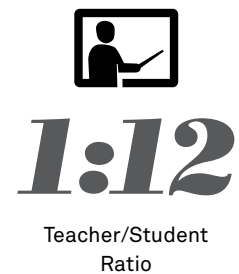
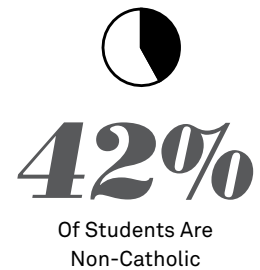
## The Position

The Principal’s primary responsibility is to serve the school community as its spiritual leader while working collaboratively with the school administrative team, chaplain, campus ministry outreach program, and all other personnel to ensure that Catholic values and teachings permeate the entire curriculum and culture of the school. While serving as the chief executive officer of the school, the Principal has the general charge and control of the following: administrative structure and academic programs, personnel, finances including budget development and implementation, institutional advancement programs, business affairs, facilities and overall educational program.

The Principal is also responsible for ensuring sufficient resources are available to meet the operational needs of the school, while maintaining sound fiscal management and financial stability through direct oversight of the business operations, development and fundraising, alumni, community relations and enrollment management activities. The Principal is the primary liaison between the school, the Advisory Council, and the Diocese of Charleston. Additionally, the Principal serves as the public-face and chief spokesperson for the school, providing visible and personal leadership in promoting all aspects of Cardinal Newman School.

The Principal is hired by and accountable to the Bishop of the Diocese of Charleston. The Principal works directly with the Superintendent of Catholic Schools as well as the Associate Director for Secondary Education for the Diocese of Charleston. The Principal reports to the Associate Director for Secondary Education. The Principal is expected to abide by the established policies and procedures of the Diocese of Charleston and the Catholic Schools’ Office. As a diocesan employee, the Principal participates in the annual evaluation process, must pursue continuing education and professional development, and must be a practicing Roman Catholic.

## FAST FACTS



## College and University Acceptances 2018

Agnes Scott College  
American University  
Appalachian State University  
Auburn University  
Ave Maria University  
Bard College  
Barry University  
Belmont Abbey College  
Belmont University  
Benedictine College  
Berry College  
Boston College  
Boston University  
Brevard College  
California State University, Long Beach  
Campbell University  
Case Western Reserve University  
Champlain College  
Charleston Southern University\*  
Christendom College  
Clark University  
Clemson University\*  
Coastal Carolina University\*  
Coker College  
Colgate University  
College of the Holy Cross  
Colorado School of Mines  
College of Charleston\*  
College of William & Mary  
College of Wooster  
Columbia College, Chicago  
Columbia College, SC  
Converse College  
DePaul University  
Denison University  
Dickinson College  
Drexel University  
Duke University  
Duquesne University\*  
East Carolina University  
Eckerd College  
Elon University  
Emerson College, MA  
Embry-Riddle Aeronautical University  
Emory and Henry College  
Emory University  
Erskine College  
Fairfield University  
Fairleigh Dickinson University  
Fordham University  
Francis Marion University  
Franciscan University of Steubenville  
Furman University  
Georgia Tech  
Georgetown University  
Goucher College  
Hampden-Sydney College\*  
Hendrix College  
High Point University  
Holy Cross College, IN  
Iowa State University  
Ithaca College  
James Madison University  
Lake Forest College  
Lander University  
Lees McRae University  
Louisiana State University  
Loyola University, MD  
Loyola University, Chicago  
Lynchburg College  
Macalester College  
Marist College  
Marquette University  
Marymount University, VA  
Massachusetts College of Pharmacy  
Mercer University  
Mount St. Mary's University



## Desired Qualities and Characteristics

- Practicing Catholic in communion with the Church who is a faith-filled and Christ-centered servant leader that embraces, models, and champions the mission of Catholic education.
- Advanced degree in an education related field with five or more years of proven instructional and administration experience in a Catholic college preparatory environment. Current or recent building leadership experience is strongly preferred.
- Accomplished visionary able to lead an extensive, innovative, and academically rigorous curriculum that ensures success for all students, based on high standards of excellence.
- Accessible and approachable leadership style, with a willingness to relate to students while being extremely visible and interactive on campus and at school events.
- Inspirational, humble, and authentic mentor who instills leadership in others.
- Must be able to establish immediate rapport and trust with learning, parent, and alumni communities.
- Familiar with managing the challenges and opportunities of a growing and diverse enrollment
- Exceptional communication, interpersonal, and public-speaking skills while serving as the highly visible public face of the school in building constructive relationships with all stakeholders that inspire crucial support in its enrollment and fundraising initiatives.
- Well-versed in creating the conditions for market leadership in a competitive college preparatory environment.
- Skilled at identifying, attracting, developing, and retaining high-quality educators with a commitment and passion for delivering an authentically Catholic educational experience.
- Proven leadership in ongoing fiscal management, professional development and evaluation, and student assessment.
- Fair, fun and compassionate executive who embraces collaboration while leading with missionary zeal.



## College and University Acceptances 2018

## The Columbia Community

Columbia is the capital and second largest city in South Carolina, with a population of over 133,000 residents. It's home to the University of South Carolina, as well as the South Carolina State House - a Greek Revival building set in gardens dotted with monuments. Riverbanks Zoo & Garden is a huge park with animal enclosures and botanical gardens. A diverse collection of art spanning many centuries is on display at the Columbia Museum of Art. Dating to 1823, the Robert Mills House is a mansion and museum surrounded by ornate gardens.

In the heart of South Carolina, tradition and tomorrow pair perfectly in Columbia. It's a modern city where stately buildings buzz with new business, and centuries-old sites give rise to fresh perspectives. It's a creative hub that's fed by university and capital city communities -- all this in the midst of surrounding natural beauty. With dynamite shopping, food and tons to see and do year-round, it's the real Southern hot spot that will leave a person looking forward to what's next. If short day trips are your liking, South Carolina's mountain region and pristine ocean beaches are easily reached, as are Charleston, Charlotte, Savannah and Atlanta.



## Application Procedure

All applications will be treated with the highest degree of confidentiality and with the greatest respect. To apply, please submit the following materials, confidentially and as separate PDF attachments in one email to Michael Furey. Please include Cardinal Newman School in subject field.

- Cover letter that aligns your experiences and skill sets with the current needs of the school as you understand them.
- Current resume with all appropriate dates included.
- Statement of Catholic educational philosophy.
- List of five references including names, physical addresses, phone numbers and email addresses. No references will be contacted without your knowledge and approval.



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New York University  
Newberry College  
NC State University  
North Georgia University  
Oberlin College, OH  
Oglethorpe University  
Ohio State University  
Pennsylvania State University  
Presbyterian College  
Purdue University  
Queens University of Charlotte  
Radford University  
Randolph College  
Randolph-Macon College\*  
Rensselaer Polytechnic Institute  
Rhodes College  
Roanoke College\*  
Rochester Institute of Technology  
Rose-Hulman Institute of Technology  
Samford University  
San Diego State University  
Sara Lawrence College  
Savannah College of Art and Design  
Seton Hall University  
Sewanee, University of the South  
Smith College  
St. John's University, NY  
St. Louis University  
St. Mary's College, IN  
St. Michael's College  
St. Peter's College  
St. Vincent College  
Southern Methodist University  
Southwestern University  
Stetson University  
Syracuse University  
Texas A&M  
The Catholic University of America  
The Citadel  
Tufts University, MA  
Tulane University  
University of Alabama  
University of Georgia  
US Air Force Academy  
US Military Academy (West Point)  
US Naval Academy  
University of California, Irvine  
University of Colorado  
University of Dallas  
University of Dayton\*  
University of Hawaii  
University of Miami  
University of Missouri  
University of North Carolina  
University of Notre Dame  
University of Richmond  
University of Rochester  
University of Scranton  
University of South Carolina\*  
University of South Carolina-Aiken  
University of Southern California  
University of Tennessee\*  
University of Texas  
University of Virginia  
Vanderbilt University  
Villanova University  
Virginia Tech University  
Wake Forest University  
Washington & Lee University  
Western Carolina University  
Winthrop University  
Wittenberg University  
Wofford College  
Xavier University, OH

\* Donates acceptance into Honors Program



Partners in Mission School Leadership Search Solutions is the retained search division of Partners in Mission, the nation's leading full-service consulting firm focused exclusively on developing excellence in Catholic school advancement and leadership. As partners among ourselves and with our clients' missions, we value, understand, and embrace the importance of Catholic education in our personal and professional lives — and remain committed to ensuring its strength and vitality for years to come. Engaged by religious and school communities, boards and dioceses, our team of dedicated search consultants have identified and secured mission-driven professionals to serve in a myriad of diverse Catholic school and diocesan leadership positions from Massachusetts to Hawaii.

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